

## CHDD COVID-19 PREVENTION PLAN (V3)

Update Date: 7/17/2021	Completed By: Richard Masse
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Unit Name: CHDD	Worksite Location(s): CHDD (UW Campus)
Unit COVID-19 Prevention Plan and Plan Location: CHDD – 399 – CHDD Website	

This plan closely follows the template provided by UW EH&S. It will be shared with PIs, Medical Directors and Programs Leads that have work affiliated with the CHDD. Due to the variety of activities at CHDD and the varying reporting structures for those activities across UW units, the expectation is for this to be a guide on common elements to supplement activity specific procedures affiliated with CHDD. Activity specific procedures will address the required elements in accordance with UW/UWMC guidelines.

CHDD hosts services providing healthcare for unvaccinated individuals throughout the buildings. Units should adhere to UW policies for healthcare settings in common areas and clear healthcare settings but allow for modification based on activity and location of work.

### 1. COVID-19 Prevention Plan and Site-Supervisor

- a. Richard Masse is the designated Site-Supervisor (SS)
- b. The SS will coordinate with other program leads that have activities affiliated with the CHDD.
- c. All programs will have prevention plans for specific activities (office/clinical/research/instruction).
- d. Plans will align with guidance from UW and UWMC.
- e. Plans will be updated in accordance with guidance from UW and UWMC.
- f. UWMC Vaccine Information - <https://www.uwmedicine.org/coronavirus/vaccine>

### 2. Vaccines

- a. Follow UW Vaccination Policy ([UW COVID-19 Vaccination Policy](#))
- b. Monitor personnel vaccine attestation status
- c. Use signage and other communication to notify non-UW personnel (vendors, patients) about policies.

### 3. Procedures for sick personnel, symptom monitoring, reporting and response

- a. Personnel and volunteers will do daily attestation.
- b. Patients and Research Subjects will be notified of policies as part of scheduling.
- c. Informing personnel feeling sick to stay home.
- d. Informing personnel with close contact to someone with COVID-19 to stay home.
- e. Informing personnel feeling sick at work to go home and follow-up accordingly.
- f. Informing personnel about UW time away policies.
- g. Use signage in facilities to notify and remind occupants of the policies.
- h. Following UW guidelines on tracking and reporting for COVID-19 exposure.
- i. Coordinate with UWMC/EH&S and others on proper case follow-up and mitigation.
- j. Coordinate enhanced cleaning and disinfection with UW Custodial staff.

#### **4. Good Hygiene**

- a. Providing soap and running water.
- b. Educating personnel about good hygiene practices.
- c. Educating personnel about good hygiene practices for specific procedures/interactions.
- d. Use signage in facilities to notify and remind occupants of good hygiene practices.

#### **5. Clean Surfaces**

- a. UW Custodial will clean common areas in accordance with UW/UWMC guidelines.
- b. Coordinate with UW Custodial to build upon routine cleaning schedule.
- c. High Use Areas: Entryway Doors; Bathrooms; Elevators; Reception Areas; Conference Rooms
- d. High Touch Surfaces: Clinical Equipment; Testing Material; Shared Equipment.
- e. Products used for common areas will be dictated by UW Custodial.
- f. Products used in addition to UW Custodial will be basic cleaners and follow EH&S guidance.
- g. PIs, Medical Directors, Program Leads will determine cleaning protocols for specialized equipment and testing materials to prevent unintended damage.

#### **6. Face Coverings, Personal Protective Equipment (PPE) and Alternative Strategies**

- a. Follow UW Face Covering Policy ([UW COVID-19 Face Covering Policy](#))
- b. Use alternate strategies based on activity and location (examples below)
  - i. Keeping people with symptoms from entering the workplace
  - ii. Promoting vaccination
  - iii. Using engineering controls (e.g., exhaust ventilation, physical barriers)
  - iv. Physical distancing is recommended for those who are not fully vaccinated, particularly in crowded settings or in spaces that are not well ventilated. Physical distancing is required in health care, childcare, and K-12 settings. Fire code occupancy limits are met.
  - v. Administrative controls (e.g., stagger work shifts and/or breaks)

#### **7. Communication and Training**

- a. Share information provided by UW/UWMC.
- b. Provide timely updates as guidelines provided by UW/UWMC are modified.
- c. Rely on PIs, Medical Directors and Program Leads to relay information.
- d. Require review of basic safety policies before conducting on-site work.
- e. Require training & plans for specific activities beyond routine work (clinic/research/instruction).
- f. Rely on PIs, Medical Directors and Program Leads to ensure training and plans.
- g. A combination of email, websites, activity specific procedures, and signs will be used.

## Resources to Review by Activity

	UW	UW EH&S	UW OR	UWMC
Office	X	X		
Instruction	X	X		
Clinical	X	X		X
Research	X	X	X	

**Office** - Traditional office work. Administrative, fiscal, support staff. Interactions mostly with office co-workers. No direct interactions with patients, research subjects, trainees, or students.

**Instruction** - Traditional instruction. Classroom, training, or demonstration models. Interactions mostly with students, trainees, or non-clinical clients. No direct interactions with patients or research subjects.

**Clinical** - Traditional clinical work. Clinicians and clinical support staff. Interactions in a clinical environment. Interactions mostly with medical staff, patients, and families.

**Research** - Traditional basic or applied research. Researchers, lab staff, support staff. Interactions in a research environment or utilizing research shared resources.

**UW** - <https://www.washington.edu/coronavirus/> - The official UW site with links to relevant information on all topics. Useful for general topics like status updates, human resources, information targeted to employees and students.

**UW EH&S** - <https://www.ehs.washington.edu/> - The UW Environmental Health & Safety website. Access resources for maintaining the health and safety of personnel working on site to support operations.

**UW OR** - <https://www.washington.edu/research/> - The UW Office of Research website. Maintains guidance targeted to implementing a phased, gradual, and thoughtful approach to Returning to In-Person Research.

**UWMC** - <https://www.uwmedicine.org/coronavirus> - The UWMC website with up-to-date information about care and services related to COVID-19. Gretchen Glass ([gag@uw.edu](mailto:gag@uw.edu)) can address access to internal UWMC guidelines as requested.

**UWMC Vaccine Information** - <https://www.uwmedicine.org/coronavirus/vaccine>